# Town of Florenceville-Bristol

Special Council Meeting

April 27, 2021 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the April 27, 2021 Special Town Council Meeting Agenda. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #054-2021

**NEW BUSINESS:**

1. Recreation Centre Budget

Council reviewed a current copy of the Recreation Facility Addition budget, which was recently updated due to the rise in construction materials. Federal and private funding is being provided for the vast majority of this project. The total budget is $9,343,000, which includes a 4.5% contingency.

**MOTION**: To accept the Recreation Facility Addition budget as presented at a total of $9,343,000. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #055-2021

1. Concrete Tender

The first tender for the Recreation Facility Addition was reviewed. Five bids were received. The Construction Manager recommended Council proceed with the lowest bid.

**MOTION**: To award the concrete tender for the Recreation Facility Addition to Timothy Cook Construction Ltd. at a cost of $292,700 plus HST. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #056-2021

1. Paver Project Quotes

A request for quotes was posted on our website and Facebook pages, asking for quotes on supply and installation of pavers in front of Red Apple, Irving, and Pizza Delight.

**MOTION:** To award the paver supply and installation in front of Red Apple, Irving and Pizza Delight including the small portion that connects to McCain Street to Sticks & Stones at a cost of $89,700 plus HST. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #057-2021

1. Mower Purchase

Council reviewed quotes to purchase a ride-on mower.

**MOTION**: To accept Florenceville Ag’s quote of $9,999 plus HST for a commercial zero-turn Kioti mower. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #058-2021

1. Appoint Tourism and Business Development Manager

Following review by the HR Committee, an offer was made to a candidate last week, and they accepted. She will be starting May 10.

**MOTION**: To ratify the appointment of Bobbie O’Donnell to the Tourism and Business Development Manager position. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #059-2021

1. Appoint Recreation Manager

Following the Recreation Director’s departure earlier this month, Charles Walker expressed an interest in moving into the Recreation Department as Manager.

**MOTION**: To ratify the appointment of Charles Walker to the Recreation Manager position. Moved by Councillor Elizabeth Campbell, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #060-2021

1. Approve new Outreach Programmer position

Mayor Karl Curtis presented to Western Valley Regional Service Commission for an Outreach Programmer who would be able to assist with recreation programming in the surrounding communities well as Florenceville-Bristol, and there was funding available for it as well.

**MOTION**: To approve a new Outreach Programmer position for the Recreation Department. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #061-2021

1. Tourism Consultant Contract Extension

With the new Tourism and Business Development Manager (TBDM) in place May 10, staff felt it would be beneficial to extend the initial contract to the end of August 2021, to allow him to bring the TBDM up to speed on existing projects and plan future projects.

**MOTION**: To extend the iImagine contract with Harvey Sawler as Tourism Consultant to the end of August 2021 at a cost of $7,500 plus HST per month. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #062-2021

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 7:10pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #063-2021

NEXT REGULAR MEETING DATE: May 11, 2021

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